Patricia L. West
DIRECTOR

COMMONWEALTH of VIRGINIA

Department of Juvenile Justice

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June 18, 1997

Mary S. Clark
The Library of Virginia
800 East Broad Street
Richmond, Virginia 23219-1905

Dear Ms. Clark:

I am writing to inform you that the Department of Juvenile Justice (DJJ) has no computer databases that require indexing pursuant to §2.1-342, *Code of Virginia*. The agency is currently setting up a Juvenile Tracking System that will replace most of its existing databases. When modules of the tracking system are completed, I will ensure that DJJ complies with the annual indexing requirement. Please let me know if I can get the "Database Index Reporting Form" on diskette or via the Internet (WordPerfect format if available).

Call me if you have any questions or need additional information (371-0745).

Sincerely,

John B. Schisa
Data Manager

c: Sheila Hill-Christian
Steve Pullen
George Faison